

Cottenham Village Design Group

Meeting Minutes: Held at 243 High Street, Cottenham, Cambridge
2 June 2011 at 7.45pm

Attendees: Mike Smith (MS), Steven Poole (SP), Henry Le Brecht (HLB), Clare Le Brecht (CLB), Alex Thoukydides (AT), Bill Miller (WM), Tim Wotherspoon (TW), Lynda Harford (LH)

Apologies: Alex Darby (AD)

1. Accept Minutes of Previous Meeting

CLB to issue final minutes from meeting held on 11 Jan following approval by the committee

CLB to issue final minutes from meeting held on 15 Feb incorporating comments from AT

CLB to incorporate comments made on draft AGM minutes and issue to committee

2. Action points from last meeting and AGM

All previous action points are covered on the agenda.

3. Fen Edge Family Festival 23-26 June

Walks

WM will run two walks based upon listed and historic buildings around the village green. These will run on Sunday 26 June at 10.30 and 14.30 and will last an hour at most. WM raised the issue of managing numbers.

WM to put a poster together to advertise the walks

WM to walk over the route in advance of the FEFF

CVDG stand

CVDG will have a stand in the new sixth form centre. This has been booked for 10am to 5pm on Saturday 25th and Sunday 26th June.

AT to prepare boards using newsletters, WM's poster for the walks (WM to send AT the text for the poster). It was also decided to include details of the Orchard Park visit (with a copy of the booklet to be provided by Tim – noted in section 13), the Rampton Drift Retrofit launch day, and a pointer to the Facebook page.

AT to email the committee asking for volunteers to man the stand and then prepare a suggested timetable. It should be noted that those manning the stand will be FECA volunteers for insurance purposes.

TW to provide copies of the Cottenham Village Design Statement for the stand

Quiz

There will be a quiz comprising questions on a medieval theme and participants will be able to find the answers in the Cottenham Village Design Statement. The quiz prize will be £25 of gardening vouchers.

AT to prepare the quiz form using questions provided by TW

CLB to purchase gardening vouchers as prize for the quiz

Publicity

WM to send information on the stand location, quiz etc to members and contacts made through previous events

4. Review Social evening Friday 21 Jan

The social evening was enjoyed by several members and it was agreed that a future event would be worthwhile.

5. Newsletter and articles

Items for the next newsletter will include:

- AGM talk review (HLB/CLB)
- FEFF review (AT with contributions from WM for the walks)
- Future events
- A pointer to the Facebook page

6. Cottenham newsletter articles

It was agreed that no articles to be submitted for the next Cottenham newsletter or Fen Edge News.

7. CVC media students

It was agreed that this item would be removed from the agenda until further notice.

8. Review of AGM and new committee

All considered that the talk was well attended and the subject was interesting. It may have been useful to have had the different perspective on solar energy that could have been offered by Abbey Renewables but it was recognised that despite efforts by HLB to make this happen, it was not possible.

The acoustics and lighting at the venue were not ideal and this should be considered when organising future talks there.

9. Review of planning issues

Planning comments provided since the last meeting were discussed.

TW provided the committee with information on neighbourhood planning. A Neighbourhood Development Plan would be supplementary to the Local Development Plan covering the Parish Council area. Parish Councillor Rick Bristow has said that he is keen for Cottenham Parish Council to pursue opportunities for a Neighbourhood Plan.

It was agreed that CVDG would wait to see what the Parish Council does and would want to be involved as a consultee for any draft Neighbourhood Plan.

SP previously sent an email to SCDC in regard to tree applications being available on-line. **SP to follow up on this and Julie from the Parish Council in regard to forwarding tree applications to CVDG.**

10. Future of insulation in buildings

It was agreed that this item would remain on the agenda for the next meeting.

11. Consideration of energy generation, Cambs flood memories

This item was not discussed in any detail. All agreed that something should be done with the work that Kate Heydon has put into Cambs flood memories.

12. Membership update

Lynda Harford was co-opted onto the CVDG committee.

13. Future visits and talks

Orchard Park

A visit to Orchard Park was discussed. TW said that there is a book on Orchard Park. It was agreed that the visit would be after the FFFF and that it would be advertised at the FFFF. This will be an evening event in July starting at 7.30pm.

AT to produce a poster for the event, TW to provide AT with some text for the poster

TW to ask South Cambs District Council about a guide for the visit

New Cambridge Buildings

TW to send an email link for the "Monumental Modernism" tour of new Cambridge buildings run by the Twentieth Century Society on 2 July 2011

Kings College

MS to explore a visit to the Kings College roof and new university buildings

Eco-homes

LH to provide information on eco-homes visits

Rampton Drift

This is a scheme of 13 houses with grants to retro-fit energy saving measures. The homeowners keep a diary and their energy use is monitored. The scheme launches on 25 June.

TW to send details to AT to advertise the scheme launch on the CVDG stands at the FFFF

Also:

WM to investigate tours of Poundbury and evaluate the level of interest in a visit.

TW to explore the possibility of a visit to another Alison Brooks development (one of the architects at Accordia).

14. Facebook page

A Facebook page has now been set up for CVDG.

The committee should send adverts to HLB to post on the Facebook page.

HLB to send a link to CVDG and JW to link to Facebook site from CVDG website

HLB to update status on Facebook to say something like “come and see us at the FEF at our stand in the sixth form centre”

15. Items for next agenda

No specific items identified.

16. Date of next meeting

Thursday 8th September at 7:45pm at 243 High Street, Cottenham