

Cottenham Village Design Group

Meeting Minutes: Held at 243 High Street, Cottenham, Cambridge
11 January 2011 at 7.45pm

Attendees: Mike Smith (MS), Steven Poole (SP), Bill Miller (WM), Henry Le Brecht (HLB), Clare Le Brecht (CLB)

Apologies: Tim Wotherspoon (TW), Alan Leeks (AL), Alex Thoukydides (AT), Alex Darby (AD)

1. Accept Minutes of Previous Meeting

The minutes of the meeting of 17 November 2010 were accepted.

2. Action points from last meeting and AGM

All previous action points are covered on the agenda.

3. Fen Edge Family Festival (FEFF) 23-26 June

Walks

WM will organise the walks provided by the CVDG at the FEFF. **WM to ask AD if he will assist.**

The committee discussed the following in regard to the format and advertising of the walks:

- Clarity is needed on the content of the walk and how it is different to the walks provided by the Village Society
- The walks provided by CVDG and the Village Society need to be at different times
- The suggestion is to provide walks from the village green to Broad Lane
- Information is to be provided in the next Cottenham newsletter

WM is to provide words on the CVDG walk for Cottenham newsletter (cut off date is 25 February)

Display stand

The location of the display stand needs to be considered carefully. The committee discussed the possibility of being located in the new sixth form centre. The preference would be for the stand to be located near other stands of similar interests. **MS is to discuss with Sharon.**

4. Social evening

The social evening will be at The Chequers on Friday 21 January at 7.30pm. HLB has invited existing members.

5. Quarterly newsletter articles

Articles to include are:

- Display at All Saints Church **(MS to provide article)**
- Review of Accordia visit **(SP to provide article)**

- Forthcoming AGM **(MS to provide article)**

6. Cottenham newsletter articles

It was agreed that no articles to be submitted for the next Cottenham newsletter.

7. CVC media students

HLB previously provided a proposal for CVC media students to create a film about the CVDG. This was discussed at the last CVDG committee meeting and comments provided back to HLB. **HLB is to re-draft the brief ASAP.**

MS will contact Amy Wormold once he has the re-drafted brief.

8. AGM

Date / location

The proposed date for the AGM is 15th March 2011 but there is some flexibility on this depending upon speakers. The AGM will be held in the Cottenham Community Centre Coffee Shop at 7.30pm.

Topic

The proposed topic is solar energy. Two speakers are proposed – Abbey Renewables and Ken Doyle from the Histon and Impington Village Energy Project

Abbey Renewables would be invited to talk about the solar farm proposals in Wilburton and Chittering.

Ken Doyle would be invited to talk about solar panels for houses and in particular Listed Buildings and Conservation Areas

HLB is to contact Abbey Renewables and Ken Doyle to arrange speakers for the AGM. JW to prepare a poster once HLB has confirmed the speakers.

It was proposed to market the talk as “Is this the good green alternative?”

It was proposed to aim publicity for the AGM at neighbouring villages such as Wiburton and Haddenham.

Publicity will be discussed at the next committee meeting.

Sustainable Cottenham are likely to have an interest in the AGM topic. **MS to contact them and invite their members to the AGM.**

The possibility of a follow-up visit to a house with solar panels was discussed.

Committee and officers

SP (Planning Comments Officer) and WM (Treasurer) will step down from their roles. MS would also be keen to step down as Chair.

HLB and CLB will remain in their roles on the committee.

The committee discussed the possibility of:

- AD taking over the planning comments officer role. **MS to speak to AD about this.**
- Paddy Clarke taking over as Chair or Treasurer. **MS to speak to Paddy about this.**

9. Review of planning issues

SP to add HLB and CLB to planning comments list.

Planning comments provided since the last meeting were discussed.

SP previously sent an email to SCDC in regard to tree applications being available on-line. **SP to follow up on this and Julie from the Parish Council in regard to forwarding tree applications to CVDG.**

10. Future of insulation in buildings

WM provided information on the Building Regulations update of 16 October 2010 concerning insulation in new builds vs older houses. This could be a potential CVDG talk topic potentially in conjunction with Sustainable Cottenham. **WM to consider the format and content of the talk.**

11. Consideration of energy generation, Cambs flood memories

This item was not discussed.

12. Membership update

HLB has contacted prospective members from previous events and former members. **HLB to send an email to the CVDG contact list in regard to the forthcoming AGM.**

13. Ideas for future visits and talks

The committee discussed the following ideas:

- Visit to Orchard Park – **WM to investigate**
- Housing scheme in Harlow – **WM to investigate**
- Weekend in Dorset including Poundbury / Jurassic Coast / Maiden Castle. Other ideas include Milton Keynes eco houses and SPEP Hockerton, Notts.

14. Facebook page

HLB to set up Facebook page for CVDG.

13. Items for next agenda

- AGM publicity and arrangements

14. Date of next meeting

15 February, 8-9pm at 243 High Street