

# Cottenham Village Design Group

Meeting Minutes: Held at 243 High Street, Cottenham, Cambridge  
15 September 2010 at 8pm

Attendees: Mike Smith (MS), Alex Thoukydides (AT), Steven Poole (SP), Alex Darby (AD) & Tim Wotherspoon (TW)

Apologies: Alan Leeks (AL), Bill Miller (WM), Henry Le Brecht (HLB), Clare Le Brecht (CLB)

## 1. Accept Minutes of Previous Meeting

The minutes of the meeting of 23 April and 23 June were approved.

**JW to add to website**

## 2. Action points from last meeting

All previous action points are covered on the agenda.

## 3. Review of Stand at Village Show

The group and stand were reported as being positively received at the show, the visual effect of the latter still being good. Thanks to WM and JW for manning the stand. A potential of three new members were reported although this is to be confirmed by receipt of membership forms and monies. The celebration of village life at the show was noted.

**WM/JW to provide contact details of interested parties, HLB to send application forms**

## 4. Display at Church

£40 has been allocated for Joyce Horkley to prepare a floral display for the forthcoming 800 year celebration on 30-31 October, this was felt to be a good use of funds to keep the profile of the group high. Design of the display around an architectural object was discussed, perhaps a small window frame or similar, else an arrangement of Cottenham bricks?

**SP & AD to request small window frame or similar from builder contacts, AD to supply bricks if not available**

## 5. Newsletter

A draft of the next newsletter was tabled, further content was thought necessary as this edition was noted as being light.

Additional articles were suggested to include:

A review of the Village Show. **WM & JW to prepare any notes they could**

An article on the proposed display at the church. **MS to prepare article.**

An article on the proposed visit to Accordia. **WM to prepare article.**

Forward thinking to the AGM. **AD to prepare article.**

Deadline for next issue 25<sup>th</sup> September

**Articles etc to AT. AT to issue to existing members, HLB to issue to prospective members.**

## **6. Cottenham Newsletter / Fen Edge News articles**

Submission of an article discussed, agreed to prepare such to include an update on the group's recent and proposed activities:

Summary of village show, church display and visit to Accordia (see 13).

AD to prepare article.

## **7. CVC media students**

A briefing document for a film about the CVDG was discussed.

The following points were discussed:

Loosen brief to be a suggestion of approach / subject

Allow flexibility in style, content and length

AT to contact HLB with feedback.

## **8. AGM Planning**

Subject ideas for the AGM presentation were discussed, but the committee needs to discuss these and other ideas further.

- Exploitation of Minerals to North of Cottenham
- Northstowe Development Update – Suggest by Gallaghers

The above were felt to be locally important but as the timings of both are currently unknown may prove not to be topical.

Venue suggested as in the new Cottenham Community Centre.

All committee members to suggest an idea for the talk.

## **9. Review of planning issues**

Planning comments from the date of the last meeting discussed. Update by SP on all Church Lane proposals currently being determined.

Further discussion of tree-related applications deferred.

## **10. Future of Insulation in Buildings**

Deferred

## **11. Consideration of Energy Generation**

Deferred

## **12. Membership**

HLB has requested a copy of a CVDG membership form and a copy of the leaflet advertising the group.

SP is to send a copy of a membership form and retrieve a copy of the advertisement leaflet from the CVDS update CD to HLB.

### **13. Future Visits/Talks etc**

Accordia visit discussed and Saturday 16<sup>th</sup> October proposed. The format will be to visit the development with all having downloaded a podcast describing the rationale etc, then to adjourn for lunch at a venue tbc.

WM to provide further details.

### **14. Facebook page and website**

Deferred

### **15. AOB / items for next agenda**

None noted

### **16. Date of next meeting**

17 November, 8pm at 243 High Street