

Cottenham Village Design Group

Committee Meeting Minutes: Held at 243 High Street Cottenham
Cambridge 23rd September 2009 at 8.00.

Attendees: Steven Poole, Alex Thoukydides, Sue Gymer, Mike Smith, Bill Miller, Patrick Clark.

Apologies: Alan Leeks, Alex Darby, Robin Heydon, Henry Le Brecht, Clare Le Brecht.

MS welcomed SG to the meeting, as the Cambridgeshire County Council (CCC) nominee.

1. **Accept Minutes of Previous Meeting.**

The minutes of the meetings of 3rd June 2009 and 8th July 2009 were approved as being an accurate record.

2. **Action Points from Previous Meeting.**

- The newsletter was issued see later.
- The quiz prize was handed to the winner see later.
- AL has stated by email he has not been able to obtain new members although he has chased up interested parties.

MS stated he would request further membership information from AL.

ACTION MS

- It transpires that the information to local architects had not been sent out. PC stated he would take this over from MS and send it out to the 10 architects. A Cottenham Village Design Statement is to be included.

ACTION PC

- SG had not received the email with links to the Village Views video. AT provided a copy during the meeting.
- WM agreed to contact TW to see if he had made progress over the proposed visit to Accordia.

ACTION WM

- School building talk, Cottenham Newsletter articles see later.
- It was agreed that the group would not take further action relating to the replacement Heritage Sign.
- SG has been appointed CCC nominee.

3. **Quarterly Newsletter.**

AT reported that the QN6 was the longest yet and that he had not received back any comments on it. MS thanked AT and the authors for this quality production effort, the best yet!

With respect to articles for QN7, the following were discussed, and AT stated that the first two had been previously proposed.

- Photograph of the Fen Edge Family Festival quiz prize being presented.
- Something about the Village Views video.
- Article on the East of England Regional Assembly (EERA) consultation on the future of Cambridgeshire up to 2031.
- SG stated that there had been a meeting on tall buildings for Cambridge. She stated that taller buildings were discussed in relation to Northstowe and at Cambridge gateway locations. Deferred for possible inclusion in a later newsletter.
- Update on the Cottenham to Histon Cycleway.
- Invitation for new members to join the group.

It was agreed that MS would do an article on Village Views. MS stated he would prefer to prepare this in conjunction with TW.

AT stated he would prepare articles on the FEFF quiz, membership and EERA consultation. AT tabled the time, date, place of the next EERA consultation exhibition: 1800-1930, 2/10/09 Ely Maltings and agreed to provide links via the committee's email reflector.

SP stated he would prepare an update on the Cycleway. SG offered to provide extra information.

ACTION MS TW AT SP SG

The deadline for articles is to be 11th October to be sent to AT.

4. Cottenham Newsletter.

It was agreed that the information officer AD should submit an article for both the newsletter and Fen Edge News, possibly about the FEFF quiz prize. MS to discuss with AD.

ACTION MS AD

5. Visits and Talks.

Accordia Visit: WM agreed to contact TW and get an update from him as to progress, maybe with a view to taking on and arranging the visit.

ACTION WM

'Rural Cambridge a Vibrant Future': MS stated he would attend the Cambridgeshire Acre event on 29th September, and report back.

ACTION MS

AGM school building talk: MS stated he would contact HLB concerning the School Buildings Talk to be given by Mouchel Parkman plc. with a view to taking this forward. WM stated as CVC would be unveiling their expansion plans shortly, it would be good to bring in this local development as part of the talk.

ACTION MS HLB

6. Traveller Plan.

In relation to the SCDC Gypsy and Traveller Development Plan Document, SP stated that there were no consultation sites within the Parish of Cottenham. There was discussion about the need to submit a comment to SCDC in this case. No comment was thought to be necessary at this time.

7. Review of Planning Comments.

SP went through the comments that had prepared on 6th July, 29th August and 7th September. He stated that the number of applications in 2009 was 50% of those in 2008 for the same period, and in part this was due to the new Permitted Development rights available to householders who do not need planning permissions for extension below certain size limits.

8. Feedback from Other Events.

There was no discussion on this item as it had been covered elsewhere.

9. Membership Update.

AL has forwarded an updated membership list. AL gave his apologies for non attendance and MS agreed to contact AL to get an update on progress with contacting interested parties.

ACTION MS

MS re-stated that we must pursue the contacts details that were obtained on the Quiz contact form and at the Cycleway talk. 26 contacts were taken from the Quiz and 17 from the Cycle talk.

It was agreed that the Accordia tour could be used to attract new members.

SG stated that these contacts could be invited to come to the AGM when membership could be offered. Discussion about membership fees followed. AT suggested the benefits of free membership for a limited period. WM stated that members joining now would get a 16 month membership for the price of 12. SG suggested a 5 year membership fee of £20.00. It was agreed that membership fees generally would be an agenda item at the next meeting.

AGENDA ACTION MS

MS said all committee members should try to bring in one new member before the next meeting.

ACTION All

10. Village Views.

See item 3 above.

The Village Views video was watched at the last meeting.

MS thanked AT for obtaining permission and putting the Village Views video online. AT to ask JW to place it on the CVDG website.

ACTION AT

11. AOB.

MS stated he would like some more content relating to CVDG activities to go up on the website. A discussion was had concerning benefits of movie material of activities. SG said that she had seen some excellent movies by students at Cottenham Village College (CVC). Further discussion was had concerning movie topics.

Once a subject had been decided WM agreed to contact CVC and see if a media student/students would be prepared to assist with the shooting of a movie.

ACTION WM

AL had provided details of an exhibition of CVC sixth form plans at CVC on 1st October.

SP stated he had not heard again from the owner of 13 Church Lane, who had requested informal advice from him.

SP stated that a Community Centre planning application would shortly be submitted to SCDC for change of use of the building from a place of worship. He stated that due to the conflict of interest he could not be involved with the planning comments in relation to this application. PC and AT stated they would prepare the comments on this application.

ACTION PC AT

SG informed the group that tree contractors would be carrying out tree work on the green over the October half term. The trees behind the bus stop had become too close together.

Next Agenda Items.

Membership fees and renewal periods.

Media students and movie topics.

12. Date of Next Meeting.

This was agreed to be Wednesday 18th November 2009 venue 243 High Street Cottenham Cambridge at 8.00.

END OF MINUTES

