

Cottenham Village Design Group

Meeting Minutes: Held at 5 Curringtons Close, Cottenham, Cambridge
24 April 2013 at 7:45pm

Attendees: Alex Darby (AD), Deborah Milligan (DM), Steven Poole (SP), Mike Smith (MS),
Alex Thoukydides (AT), John Williams (JW), Tim Wotherspoon (TW)

Apologies: Sue Gymer (SG), Alan Leeks (AL), Bill Miller (WM), Alan Sidell (AS)

1. Apologies

As above.

2. Welcome New Committee Members

The committee members introduced themselves.

3. Previous Meeting

MS to offer loan of the CEAG photos to Fitzwilliam House

The minutes of the 20 November 2012 committee meeting were approved.

JW to add the minutes to the website

4. AGM Review

The 'How Big Should Cottenham Be?' meeting on 13 February 2013 was very successful and helped to generate interest in the Parish Council's proposals for a neighbourhood plan. However, it may have been too late for many to have time to submit comments during the consultation period.

Despite poor attendance at the rescheduled AGM on 5 March 2013 three new members joined the committee.

5. Membership

The group currently has 26 paid-up members.

SP to contact those who have not yet renewed their membership

SP to send 'How Big Should Cottenham Be?' attendees invitation to join with the next newsletter

6. Review of Planning Comments

AD summarised the submitted comments.

TW to investigate access road constructed off Twenty Pence Road beyond Community Woodland

7. Cottenham Parish Council and Neighbourhood Plan

The Parish Council did not provide any report at the APM, but have promised an announcement in the village newsletter.

SCDC's summary of the consultation responses was reviewed.

SP to write to CPC's clerk indicating the group's interest if a neighbourhood plan is pursued

8. Visits

Five members will be visiting Poundbury this weekend.

MS contacted two of the owners of new builds on Church Lane who were both positive about a visit.

MS to try to arrange an evening or weekend visit during June or July

MS is waiting for a date to be announced for the tour of Kings College Chapel's roof.

9. CVDG Newsletter

The next edition of the newsletter in May will include details of the new committee, a summary of the 'How Big Should Cottenham Be?' meeting, and a write-up of the Poundbury visit. It may also include details of the Church Lane visit if the timing is suitable and an article about the twentieth anniversary of beginning work on the original Design Statement.

MS to consider writing an article about the Design Statement's twentieth anniversary

MS and JW to write an article about the Poundbury visit

AT to prepare and distribute the newsletter

10. Any Other Business

The treasurer post is vacant following Henry Le Brecht's departure from the committee and the lack of any volunteers at the AGM. MS and WM are the second and third signatories on the accounts.

SP to ask other committee members if they would consider the role

11. Date of Next Meeting

Next committee meeting Thursday 6 June, 7:45pm at 5 Curringtons Close